

Señora Kubiak
CLASS POLICIES

Email: dkubiak@lindenschools.org LMS # - 591-0739
Spanish I, II & 6th Grade Exploratory Spanish class

Course Objectives

To develop the four language skills of learning a world language:
listening, speaking, reading, and writing.

To gain an understanding and appreciation for the Spanish language.

Grading Policy

Grades are determined by the total number of points earned in each trimester.

GRADING SCALE

92.5 = A	76.5 = C+	59.5 = D-
89.5 = A-	72.5 = C	0 - 59 = E
86.5 = B+	69.5 = C-	
82.5 = B	66.5 = D+	
79.5 = B-	62.5 = D	

Procedures for class work

1. Each assignment must include the following located in the upper right hand corner.

Spanish name and last name

EXAMPLE: Felipe Smith

Assignment / pg. # + activities

p. 39 A-3-8

Date in Spanish

el 3 de septiembre

2. The assignment is due when you first enter the room, unless otherwise stated.

Late work is not accepted. Place work in designated areas to be turned in and returned. Students will get **one late pass each trimester.** The pass is not for special projects or group presentations.

3. If absent you are responsible to **check the planner by my desk for any missed work.** Each day is labeled with worksheets and assignments.

4. The number of days absent is the number of days you get to make up any assignments. Absent work can only be turned in the designated area.

5. **Appointments must be made on the planner w/ my approval to make up any tests, quizzes or to receive extra help. All tests and quizzes must be made up within three school days of the original date. * Please keep in mind I will not contact you for a missing test or quiz therefore if the above action doesn't occur you will receive a zero. You will be notified two to three days in advance for a quiz, and one week prior to an exam test date.**

6. Resources available in the classroom

There are markers, colored pencils, crayons, scissors, glue, magazines, newspapers, dictionaries and construction paper. **Please treat all these items with respect!** Keep the area neat and clean. After using the above items please put them back in proper area.

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7. The computers (3) in the room are off limits to all students. You are responsible to make other arrangements to use a computer. Do not walk behind my desk. Do not open cabinet drawers in my room. Please do not use any items on my desk!

8. Necessary items for class each day!

1. **Folder or binder for Spanish class within 1st week of class! The folder can be used it doesn't have to be brand new! Recycle & reuse!**
2. Notebook / loose leaf paper
3. LMS PLANNER * No planner = No pass!
4. Pencil or black/ blue pen. Do not use colored pens or pencils.
5. **Workbook packet (CUADERNO) or worksheets**
6. Textbook for Spanish I (8th grade). If you are in 6th grade Explore Spanish a textbook is provided to use in class. It may not leave the classroom! If absent you may use during advisory to make up work or check one out from the classroom.

If you need to borrow a pencil leave your planner or shoe in the box in the bookcase. When returning pencil show me the one you are returning before taking your planner or shoe back. *This is for EMERGEGENCY PURPOSES!

Anytime that you come to class unprepared you will need to write your name, date and item missing on list located by planner.

9. Procedures and expectations in the classroom

Rule #1 Be in your seat prepared for class when class starts. Do not line up at the door.

Rule #2 Respect other people, their property and space, and the learning environment.

Rule #3 Raise your hand to answer, ask a question or to make a comment.

Rule #4 Cheating will result in a zero. Copying will result in a zero for both parties.

Rule #5 5 SECOND HAND RAISE = STOP, LOOK, & LISTEN to Señora

Helpful hints

Learning a world language requires memorization! Here are some helpful hints:

Write out Spanish words, phrases and verb forms **on index cards** or paper.

Say the Spanish words aloud while doing homework or when writing out vocabulary.

Speak Spanish with a friend or family member.

Watch a movie on a DVD in Spanish with English subtitles.

STUDY A LITTLE BIT EVERYDAY!!!!

Use various websites below to assist you.

www.studyspanish.com Variety of practices with vocabulary, grammar, readings and cultural facts.

www.colby.edu/personal/b/bknelson/exercises/ Get feedback for right and wrong answers.

www.libraries.mit.edu/guides/types/flnews/spanish Links to Hispanic newspapers.

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I have read, understood, and support the class policies of Mrs. Kubiak's class.

Student's name (PLEASE PRINT) _____

Use your ACTUAL NAME, not your Spanish name which will be used in class.

Student's signature _____

Parent/ Guardian's name (print) _____

Parent/ Guardian's signature _____

Please return this page with your signatures to Mrs. Kubiak within the 1st week of starting class!

TURNING IN CLASS POLICIES 10 PTS.
SIGNED BY BOTH PARENT/STUDENT

Due Monday, Sept 12th

***Tear this page from classroom policies and the class syllabus so you may have your own copy.**